



GREENVALE PARK PTO MINUTES

Date: November 14, 2019

Time: 6:00 p.m.

Facilitator: Tara Goehring

In Attendance

Tara Goehring	Heidi McCormick	Sarah Lyman	Jeremy Braun
Elizabeth Ziemann	Kris Johnson	Cheri Sanford	
Non-members present:	Sam Richardson	Amanda Miller	
Absent:	Nekeidra Wilson		

Approval of Agenda

A Quorum was established for the meeting and the agenda and minutes could be approved. Elizabeth made a motion and Cheri seconded.

Principal's report

- Veteran's day was very well received and had lots of forms completed for Veterans.
- Construction on the new building is on track. Teachers have been involved on committees for furniture selections.
- Colder weather so making sure students wear the right clothing or have access to the right clothing.

Secretary Report

September and October minutes – motion made by Elizabeth and seconded by Kris to approve the minutes.

Treasurer Report

- The budget was included with the minutes as a refresher.
- Amity has been paid.



- We asked how teachers would like to receive their money as wanted to open this up so if they shop at Target for example we could just give them a check to spend. It was determined for this year to do what we have done in past years and write one check to Renee and she will manage the process. In the future we may look at paying teachers directly.
- The PTO was advised PE would like \$600 if possible so \$100 per grade. This year \$400 is budgeted but we advised the teachers that all PE or anyone would need to do to get more funding is come to one PTO meeting and make a request.

Spring pictures

- Heidi spoke to a Lifetouch rep Greg Turner and we can do spring pictures in February.
- The PTO will receive \$2 per student who is photographed, and each student will receive a code and the parents can then go online and order images in the next 48 hours. No photos will be printed.
- Tentative date is Tuesday, February 11 and Sam will confirm if this date will work.

Clothing – T-shirts

- There is a vendor in Cannon Falls who could set up an online store for parents to order through. We could still accept cash or check for anyone who could not order online. Heidi will get a quote from him and Tara will Champion in town to ask if they will provide a quote.
- Looking to keep it simple, black and green – a T-shirt, long sleeve T, sweatshirt and a hoodie in youth and adult sizes.
- If we move forward with this, it would be in January 2020.

Book Fair

- Amanda came to the meeting and asked if the PTO could manage the Scholastic book fairs in the future.
- We discussed potentially shifting to just one a year as getting volunteers is never easy.
- Amanda will share some info that explains the steps and process for the fair.
- May look to do a buy one get one sale towards the end of year.

STEAM cart request

- Tara investigated some study guides for teachers to use with the carts. They were approx. \$15 per book on Amazon and covered 1st to 5th grades. We have \$750



budgeted for the carts so we will go ahead and order these once the K teachers can also suggest something that would be suitable for the K students.

- We also asked if Elizabeth would ask the teachers if there are any other materials that are needed for the carts, either to refresh with new things or replace/update existing materials. We'll wait to hear back.

Parent Teacher Conferences - Feedback

- Online sign-up was liked.
- Teachers only having 2 nights was crunched for time and PTO also felt it seemed a bit rushed for parents.
- Food for staff was well received and there was enough of everything.
- Need to continue to promote food sign-up everywhere we can, including social media and Smore newsletter/email.

Any New Business

- PTO display board – will let staff use the display Nov & Dec and we'll schedule a role for the rest of the year with someone assigned to update the display monthly. In Jan. can possibly highlight the yearbook cover winners and runners up.
- School supplies in a box – we want to promote early and often when we start on these. Possibly in Jan/Feb can use part of the display board to feature these.

Next PTO meeting scheduled for 6 p.m., Thursday, December 5, at Greenvale Park.

Meeting adjourned at 7:20 p.m.